**Attachment II**

**Evaluation Criteria Forms**

**Team Experience and Qualifications**

***When answering the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on this form.***

**Using the table, describe the role of the Respondent and the proposed Subconsultants for the Project.**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Respondent’s and Proposed Subconsultants’ Roles*****(e.g., treatment process design and engineering, biological modeling, hydraulic modeling, structural/civil/ mechanical/electrical and I&C engineering, demographics, planner, utility coordination, surveying, cost estimating, permitting and regulatory compliance, asset management, etc.)*** | **Respondent** | **Sub 1:** | **Sub 2:** | **Sub 3:** | **Sub 4:** | **Sub 5:** | **Sub 6:** | **Sub 7:** | **Sub 8:** |
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**Attachment II**

**Evaluation Criteria Forms**

**Team Experience and Qualifications**

***When answering the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on this form.***

**Using the table, provide availability, percent of time committed to the project for the duration of the project, of Respondent’s Key Personnel, as well as Key Personnel from Key Subconsultants.**

|  |  |  |
| --- | --- | --- |
| **Proposed Key Personnel****(Name and Employer)** | **Geographic****Location** | **% Time****Committed** |
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**Attachment II**

**Evaluation Criteria Forms**

**Similar Projects and Past Performance**

***When answering the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on this form.***

**Identify three (3) relevant projects, of similar size, scope, and complexity to the Project within this RFQ that were completed within the past ten (10) years. Identify Key Personnel, who are part of the proposed team, and their roles and responsibilities on projects listed.**

|  |  |
| --- | --- |
| **Project #1 Name:** |  |
| **Utility Owner (name, city, and state)** |  |
| **Utility Representative name, title, and current contact information (phone and email)** | **John Doe****Engineering Manager****(XXX) XXX-XXXX****John.Doe@XXXXX.org** |
| **Contract Start Date (NTP):** |  |
| **Contract Completion Date:** |  |
| **Detailed Project Description** |  |
| **Provide an explanation for how Project #1 is similar to the project within this RFQ** |  |
| **Key Personnel (to include personnel titles and specific project tasks)** |  |

**Attachment II**

**Evaluation Criteria Forms**

**Similar Projects and Past Performance**

|  |  |
| --- | --- |
| **Project #2 Name:** |  |
| **Utility Owner (name, city, and state)** |  |
| **Utility Representative name, title, and current contact information (phone and email)** | **John Doe****Engineering Manager****(XXX) XXX-XXXX****John.Doe@XXXXX.org** |
| **Contract Start Date (NTP):** |  |
| **Contract Completion Date:** |  |
| **Detailed Project Description** |  |
| **Provide an explanation for how Project #2 is similar to the project within this RFQ** |  |
| **Key Personnel (to include personnel titles and specific project tasks)** |  |

**Attachment II**

**Evaluation Criteria Forms**

**Similar Projects and Past Performance**

|  |  |
| --- | --- |
| **Project #3 Name:** |  |
| **Utility Owner (name, city, and state)** |  |
| **Utility Representative name, title, and current contact information (phone and email)** | **John Doe****Engineering Manager****(XXX) XXX-XXXX****John.Doe@XXXXX.org** |
| **Contract Start Date (NTP):** |  |
| **Contract Completion Date:** |  |
| **Detailed Project Description** |  |
| **Provide an explanation for how Project #3 is similar to the project within this RFQ** |  |
| **Key Personnel (to include personnel titles and specific project tasks)** |  |